

8 WEEKS BEFORE YOUR MOVE

- Start collecting estimates from moving companies - including a FREE moving quote from My Chicago Moving
- Budget for moving expenses
- Create a move file to keep track of quotes, receipts and other important information
- Start researching your new community

7 WEEKS BEFORE YOUR MOVE

- Start compiling medical, dental, shot and prescription records
- Ask doctors for referrals in your new city
- Arrange to have school records and veterinarian records transferred
- Gather copies of legal and financial records
- Call your insurance agent to see what changes you need to make to your new policy
- Contact health clubs, organization, and groups to cancel or transfer memberships

6 WEEKS BEFORE YOUR MOVE

- Plan how you will move valuables and difficult to replace items (certified mail or carry them with you)
- Begin purging your home. Separate items into those you will keep, donate or
- discard Plan a garage sale
- Start using items that can't be moved such as frozen foods, bleach and aerosols

5 WEEKS BEFORE YOUR MOVE

- Order boxes and moving supplies
- Begin packing items you don't use often
- Clearly label each box with its contents and room it is destined for
- Pinpoint your move date
- File a change of address with the Postal Service, or ask them to hold your mail in your new city

4 WEEKS BEFORE YOUR MOVE

- Reserve your move online or by calling (800) 515-7051
- Notify these utility services of your move (both at your old and new locations):
 - Electric
 - Water
 - Gas
 - Phone
 - Cable/Satellite and Internet
 - Sewer
 - Trash Collection
 - Make travel arrangements for your pets
 - Put copies of pet medical and immunization records in your move file
 - Host a garage sale

3 WEEKS BEFORE YOUR MOVE

- Plan how to transport your plants (they cannot be moved in the truck)
- Dispose of flammables, corrosives and poisons
- Have your automobile serviced

2 WEEKS BEFORE YOUR MOVE

- Notify these professional services of your move
 - Accountant
 - Attorney
 - Doctor
 - Dentist
 - Financial Planner
 - Health Insurance Provider
 - Insurance Agent
 - Schools

2 WEEKS BEFORE YOUR MOVE

- Notify these services/accounts of your move
 - Auto Finance Company
 - Bank/Credit Union/Finance Companies
 - Credit Card Companies
 - Exterminator
 - Health Club
 - Home care service providers (lawn, exterminator, snow removal, etc.)
 - Laundry service
 - Magazines
 - Monthly memberships (Netflix, book of the month, etc.)
 - Newsletters
 - Newspapers
 - Pharmacy
 - Store/ Gas Charge Accounts

- Notify these government offices of your move
 - City/County Tax Assessor
 - State Vehicle Registration
 - Social Security Administration
 - State/Federal Tax Bureau (IRS)
 - Veterans Administration
 - Confirm travel arrangements for pets and family
 - Confirm parking for your moving truck. Obtain permits if needed
 - Plan meals for your last week to use up food
 - Assemble a folder of important info about your house for the next owner

1 WEEKS BEFORE YOUR MOVE

- Review your moving plans with your moving consultant. Email or call with questions
- Contact your bank or credit card company if you are planning to pay for your move by debit or credit card
- Print two copies of your bill of lading (BOL) to keep in your move file
- Notify friends and family of your new address and phone number
- Pack an essential box to keep with you during the move
- Drain gas and oil from lawn equipment, gas grills, heaters, etc.
- Drain water hoses and water beds
- Measure furniture and doorways to determine if furniture will fit through doors
- Empty and defrost refrigerator at least 24 hours before the move
- Fill any prescriptions you need during the move

MOVING DAY

- Be familiar with and personally supervise hired labor
- Place carpet, floor and door frame protectors around your home
- Load goods in a pre-designated order, saving "last load" items for the rear of your truck
- Check every room and closet one last time to make sure nothing is left behind
- Leave a note with your new address so that future residents can forward stray mail

MOVING IN CHECKLIST

- Clean your new home
- Make sure everything is working and make repairs before moving in
- Pick up any mail being held at local post office
- Unload your items and begin organizing your new home
- Keep all receipts and documents in your move file and store it in an easy to remember location
- Get a new driver's license and automobile tags, register to vote, etc.
- Contact the local paper for a new subscription
- Enjoy your new home!